

Helpful Tips For a Successful Helmet Program

- Choose one person to organize the group order
- Give each person an order form for their individual order (see attached form)
- Organizer sets a date for completion of individual order forms and receipt of payment
- Remind individuals to measure each person's head prior to ordering a helmet (see order form for tips and sizes)
- Organizer: tally all orders on one order form, attach to the individual forms and make a copy for your records
- Keep copy and individual forms as a reference, and attach to the helmets when they are delivered
- Call or fax the tallied order into CNS
- There is a **minimum of \$20.00 shipping** on all orders (1-20 helmets)
- If ordering 20 helmets or more, \$1.00 shipping per helmet
- If ordering less than 20 helmets, you need to divide the \$20.00 shipping among the total number of helmets to figure shipping added for each helmet
- Write one check for the total order to CNS Children-N-Safety Program or contact CNS for other methods of payment
- Helmets are shipped 1-3 days after the order is received and should arrive within 5 business days

For questions or more information, contact:

CNS Children-N-Safety Program

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